

LELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 1
Regular Meeting Minutes – Board of Education
Wednesday, May 20, 2009 – 7:30 p.m.
Room 10, Elementary Building – 370 North Main Street Leland, IL 60531

I. CALL TO ORDER & ROLL CALL

President Wesson called the meeting to order at 7:30 p.m. Present for roll call and the Pledge were members Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson. Also present were administrators Abrell and Siemers, and recording secretary Flower.

II. RECEPTION OF VISITORS, GUESTS, AND REPRESENTATIVES OF MEDIA.

President Wesson welcomed Ron Robinson, Amy Cameron, and Andrea Bloom of the Earlville Post.

III. APPROVAL OF AGENDA

McCullough moved, and C. Johnson seconded the motion, to approve the agenda, moving items 09-161 and 09-164 before 09-154.

On a voice vote, the motion carried.

IV. CONSENT AGENDA

Review of Minutes

A. Regular Meeting – April 15, 2009

Financial Reports, Bills & Payroll

Report No. 09-152 Second Reading of Policies 5:35, 5:35-AP1, 5:35-AP2, 5:35-AP4, , 5:35-E, 5:120, 5:185, 5:185-AP, 5:310, 5:310-E

The board reviewed ten policies: 5:35 General Personnel – Compliance with the Fair Labor Standards Act; 5:35-AP1 Administrative Procedure – Fair Labor Standards Act Exemptions; 5:35-AP2 Administrative Procedure – Employee Records Required by the Fair Labor Standards; 5:35-AP4 Administrative Procedure – Fair Labor Standards Act 12-Step Compliance Checklist; 5:35-E; Exhibit – Volunteer Agreement Executed by a Non-Exempt Employee; 5:120 Ethics; 5:185 Family and Medical Leave; 5:185-AP Administrative Procedure – Resource Guide for Family and Medical Leave; 5:310 Educational Support Personnel – Compensatory Time-Off; 5:310-E Educational Support Personnel – Exhibit – Agreement to Receive Compensatory Time-Off.

Report No. 09-153 First Reading of Policies 6:60-AP, 6:120-AP1 (E2), 7:40-AP, 7:60, 7:60-AP2, 7:60-AP2 (E1), 7:60-AP2 (E2), 7:60-AP2 (E3)

The board reviewed eight policies: 6:60-AP Instruction - Administrative Procedure – Comprehensive Health Education Program; 6:120-AP1 (E2) – Special Education Required Notice and Consent Form (New); 7:40-AP Students - Admin. Procedure – Placement of Nonpublic School Students Transferring into the District; 7:60 - Residence; 7:60-AP2 Admin. Procedure – Establishing Student Residency; 7:60-AP2 (E1) Exhibit – Letter of Residence from Landlord in Lieu of Lease; 7:60-AP2 (E2) Exhibit – Letters of Residence to be Used When a Person Seeking to Enroll a Student is Living with a District Resident; 7:60-AP2 (E3) Exhibit – Evidence of Non-Parent’s Custody, Control, and Responsibility of a Student.

C. Johnson moved, and M. Johnson seconded the motion, to approve the consent agenda.

Voting aye: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson.

Motion carried: 7 ayes, 0 nays.

V. ACTION ITEMS

Report No. 09-161 Approval of New Phone System

Ron Robinson, the district's computer technologist, discussed with board members the need for a new phone system. The present system is 15-20 years old, and out-dated. He and the administrators recommend approval of the Avaya IP500 system from Converging Network Group (CNG) to upgrade and install a new phone system for the building. Extra phone lines would not be necessary yet. The monthly cost would not be higher than what we are paying now. Phones (49) would be installed in all classrooms, as well as a voice mail system.

We do not need to bid out for the amount of their proposal (\$20,000), as financing will come from both REAP monies as well as new Federal Stimulus Monies (ARRA).

Installment of the system and removal of the old system is included in this cost, along with two training sessions for staff and an extra session for office personnel and administrators, IP PBA phone software, and a call one call center.

M. Johnson moved, and Crissip seconded the motion, to approve Converging Network Group (CNG) to upgrade and install a new phone system and automated caller system for the building at a cost of \$20,000, funding to come from both REAP monies as well as ARRA.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Plote, Crissip, and Wesson.

Motion carried: 7 ayes, 0 nays

Report No. 09-164 Update of Lightning Strike

Dr. Abrell has been in contact with the adjuster from Hinz Claim Management regarding issues from the lightning strike on the Flowers' home. Ron Robinson gave members an itemized list of damages which included: the T-1 internet line, alarm system, two cameras, a telephone, several computers and monitors, a hard drive and UPS (uninterrupted power supply) from Dr. Abrell's office, and a freezer in the cafeteria. Most of these items have been fixed and are in working order.

Report No. 09-154 Resolution for Permanent Transfer of Funds

Earlier tonight at the Public Hearing on the Permanent Transfer of Current School District Money, Dr. Abrell informed board members of the need to partially abate \$319,703.00 from the Working Cash Fund to the Education Fund. Additionally, members need to transfer \$118,297.00 from the Education Fund to the Operations and Maintenance Fund, \$55,430.00 from the Transportation Fund to the Operations and Maintenance Fund, and \$319,703.00 from the Education Fund to the Operations and Maintenance Fund. This is to cover the amount of the Health Life/Safety and Energy Efficiency Project that the district did not finance through HL/S bonds.

C. Johnson moved, and McCullough seconded the motion, to partially abate \$319,703 from the Working Cash Fund to the Education Fund, transfer \$118,297 from the Education to the Operations and Maintenance Fund, \$55,430 from the Transportation Fund to the Operations and Maintenance Fund, and \$319,703 from the Education Fund to the Operations and Maintenance Fund.

Voting aye: C. Johnson, M. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.
Motion carried: 7 ayes, 0 nays.

Report No. 09-155 Establish District Depositories

The board annually approves the National Bank and Trust Company and Citizens' Bank as district depositories.

Gunderson moved, and Plote seconded the motion, to approve the National Bank and Trust Company and Citizens' Bank as district depositories.

Voting aye: M. Johnson, McCullough, Plote, Crissip, Gunderson, C. Johnson, and Wesson.
Motion carried: 7 ayes, 0 nays.

Report No. 09-156 School Improvement Day Resolution & Application for Parent/Teacher Conferences

Board members reviewed the 2009-2010 School Improvement Day Resolution and Application for Parent-Teacher Conferences. The District School Improvement Team or the Building Advisory Committee help plan the specific agendas for each School Improvement Day, in a manner as to align with the District Improvement Plan, then processes evaluations following after each activity. Parent/Teacher Conferences are used to strengthen the parent-teacher partnership, to communicate student progress, and to promote student success.

McCullough moved, and Gunderson seconded the motion, to approve the School Improvement Day Resolution & Application for Parent/Teacher Conferences.

On a voice vote, the motion carried.

Report No. 09-157 Administrators' Continuing Professional Development Activities

The board reviewed the administrators' reports on continuing professional development activities. The board reviews these reports biannually.

Plote moved, and C. Johnson seconded the motion, to approve the Administrators' Continuing Professional Development Activities Reports.

On a voice vote, the motion carried.

Report No. 09-158 Additional Staffing Request for 2009-10 (Anticipated Position)

Dr. Abrell informed the board members of the possible need to hire a special education teacher or a special education social worker for a special education student who is currently in an out-of-district placement.

C. Johnson moved, and Plote seconded the motion, to approve an additional staffing request, for the fall of 2009.

Voting aye: McCullough, Plote, Crissip, Gunderson, C. Johnson, M. Johnson, and Wesson.
Motion carried: 7 ayes, 0 nays.

Report No. 09-159 Approval of Overnight Field Trip Request for Music Department

At the April, 2009 board meeting, board members heard the request from Amy Cameron, Leland Schools' music director, for an overnight trip with her music students to St. Louis and surrounding area, spring of 2010. She has distributed an interest survey to parents and students, 38 of which have been returned, with 36 in favor of the trip, and 17 surveys yet to be returned. The itinerary is not yet set at this early date, but Mrs. Cameron hopes to have the students sing in front of the Arch, and possibly take in a musical one evening.

Gunderson moved, and C. Johnson seconded the motion, to approve an overnight trip for the music department to St. Louis and surrounding area, spring of 2010.

During discussion, several board members expressed concern over the students' absence from school. They questioned the possibility of taking the trip during spring break, or possibly after school is over.

Gunderson moved, and C. Johnson seconded the motion, to amend the initial motion to approve an overnight trip for the music department to St. Louis and surrounding area, spring of 2010, missing only one day of school.

Voting aye: Plote, Gunderson, and C. Johnson.
Voting nay: Crissip, M. Johnson, McCullough, and Wesson.
Motion failed, 3 ayes, 4 nays.

After this vote, several board members expressed additional concern over the possibility that the musical experiences – singing at the Arch, attending a musical – might not work out and board members would have approved an outing that contained no musical experiences.

Voting on the initial motion:
Voting aye: Gunderson, C. Johnson, Plote
Voting nay: Crissip, M. Johnson, McCullough, and Wesson.
Motion failed, 3 ayes, 4 nays.

Report No. 09-160 Approval of Health Life/Safety Amendment #11

On May 14 Jim Carlson, Asst. Superintendent for the LaSalle County Regional Office of Education, along with Rob Belles and two reps from Energy Systems Group, toured the building to review work completed. All work for Amendment #11 was approved. There are two items from Amendment #10 that are yet to be completed to the approval of the architect.

Gunderson moved, and C. Johnson seconded the motion, to approve Health Life/Safety Amendment #11.

On a voice vote, the motion carried.

Report No. 09-162 Approval of LYAA Batting Cage Request

The LYAA has an opportunity to purchase a pitching machine, with the necessary electricity running off the concession stand. They are asking permission to erect a batting cage, consisting of netting and PVC pipes to hold up this netting, all temporary and removed at the end of the season. Board members noted that the LYAA would also need to occasionally mow this area.

M. Johnson moved, and C. Johnson seconded the motion, to approve the LYAA batting cage request, agreeable upon maintenance by the LYAA of this site.

On a voice vote, the motion carried.

VI. INFORMATION ITEMS

Report No. 09-165 Summary of Washington, D.C. Trip

Board members reviewed a summary from Ann Smith of the recent junior high trip to Washington, D.C. It included a financial recap, summary of events, and proposed changes or problems. She highly recommends continuing this educational experience.

Report No. 09-166 District Enrollments

The district is down 7 students compared to a year ago.

Report No. 09-167 Cafeteria Report

The cafeteria report showed a balance of \$369.76 for April, \$430.97 YTD.

Report No. 09-168 Building Administration Report

The board reviewed the Building Administration Report.

Report No. 09-169 Board Member Reports

- Dr. Abrell reported that I.V.V.C. tuition will be reduced next year.
- There will be another meeting of the Athletic Co-op on May 26th, addressing the transportation issue. The Earlville board is in approval of continuing as done this year.
- If board members plan to attend the Joint Annual Conference in Chicago this November, Dr. Abrell would like to know as soon as possible, for early registration.
- Members briefly discussed the upcoming loss of \$250,000 of state funds. Elective subjects will continue to be reviewed.

VII. EXECUTIVE SESSION

- For the purpose of discussing the appointment, employment, or compensation, discipline, performance, or dismissal of specific employees of the public body.

C. Johnson moved, and McCullough seconded the motion, to go into executive session at 8:58 p.m.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Plote, Crissip, and Wesson.

Motion carried: 7 ayes, 0 nays.

M. Johnson moved, and Gunderson seconded the motion, to go back into regular session at 9:19 p.m.

Voting aye: C. Johnson, M. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.
Motion carried: 7 ayes, 0 nays.

In attendance in open session: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson.

VIII. ACTION ITEMS

Report No. 09-163 Personnel Report

Resignation:

Extra-curricular: Rita Clason, Jr. High Soccer Coach

Employ:

Extra-curricular: Shannon Rapp (5th grade teacher), High School Cheerleading Sponsor

Summer help @ \$7.75 per hour: Andy Barnes, Kathy Jordal, Chris Bickel

Employ for 2009-2010: Ray Goetsch for a salary of \$26,426.50

Approval of Unpaid Medical Leave for Remainder of 2008-09: Phil Dingerson

Support Staff Compensation for 2009-2010: recommendation from the administration is for 3%.

Anticipated: Due to possible changes in high school schedule, it may not be necessary to hire a para-professional to supervise study hall.

Gunderson moved, and M. Johnson seconded the motion, to approve the resignation of extra-curricular: Rita Clason, Jr. High Soccer Coach; to approve the employment of extra-curricular: Shannon Rapp as High School Cheerleading Sponsor, Summer help @\$7.75/hr.: Andy Barnes, Kathy Jordal, and Chris Bickel, and also employ for 2009-2010: Ray Goetsch for a salary of \$26,426.50; and approve Unpaid Medical Leave for Remainder of 2008-09: Phil Dingerson.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Plote, Crissip, and Wesson.
Motion carried: 7 ayes, 0 nays.

IX. BOARD COMMENTS

X. FUTURE BOARD OF EDUCATION AGENDA

- Approval of Parent-Student Handbook
- Administrative Salaries
- Fees
- Approval of Health Life/Safety Amendment #10

X. ADJOURNMENT

Gunderson moved, and C. Johnson seconded the motion, to adjourn the meeting at 9:20 p.m.

On a voice vote, the motion carried.

Respectfully submitted,

Janet Plote, Secretary

William Wesson, President