

LELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 1
Regular Meeting Minutes – Board of Education
Wednesday, July 15, 2009 – 7:30 p.m.
Room 10, Elementary Building – 370 North Main Street Leland, IL 60531

I. CALL TO ORDER & ROLL CALL

President Wesson called the meeting to order at 7:30 p.m. Present for roll call and the Pledge were members Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson. Also present were administrators Abrell and Siemers, and recording secretary Flower.

II. RECEPTION OF VISITORS, GUESTS, AND REPRESENTATIVES OF MEDIA.

President Wesson welcomed Andrea Bloom of the Earlville Post, and Sandi Mason of the Alumni Association. Mrs. Mason presented a copy of “Leland High School Memories, 1885-2009” to the board. The memory class book contains history on the different school buildings and additions, as well as the alumni. Board members were appreciative of the gift.

III. APPROVAL OF AGENDA

C. Johnson moved, and McCullough seconded the motion, to approve the agenda.

On a voice vote, the motion carried.

IV. CONSENT AGENDA

Review of Minutes

A. Regular & Executive Session – June 17, 2009

B. Six Month Review of Executive Session Minutes

Financial Reports, Bills & Payroll

Report No. 10-001 Second Reading of Policies 7:170, 7:190, 7:190-E2, 7:250-AP2

The board reviewed four policies: 7:170 Students – Vandalism; 7:190 Student Discipline; 7:190-E2 Exhibit – Student Handbook Checklist; 7:250-AP2 Administrative Procedure – Protocol for Responding to Students with Social, Emotional, or Mental Health Problems.

Report No. 10-002 Preparation of Tentative Budget

Per the district’s budget calendar the board needs to direct Dr. Abrell to prepare the district’s tentative budget.

LELAND COMMUNITY UNIT SCHOOL DISTRICT #1

FY’10 BUDGET CALENDAR

May	Start preliminary budget for the new Fiscal Year
June 30	End of Fiscal Year ‘09
July 1	Start of new Fiscal Year ‘10
July	Board directs a designee to prepare a tentative budget
July-August	Publication in the newspaper (of general circulation in the district) notice of availability of the FY’10 budget for public inspection, including location, time, and beginning and ending dates
Aug.-Sept.	1) End of the thirty-day period the budget is available for public inspection 2) Notice of public hearing on the budget (necessary if the budget increases more than 5%) 3) Public hearing to be held for comments on the budget
Sept. 30	Final date for adoption of the budget form for FY’10

Report No. 10-003 Set the Budget Hearing

The District's Public Budget Hearing is set for 7:15 p.m. prior to the regular meeting on September 16th. Notice of the hearing must be posted 30 days prior to the meeting.

Report No. 10-004 Approve Board Meeting Dates FY'10

Each July the district must post the Board of Education meeting schedule for the fiscal year. Following the pattern from previous years, meeting dates would again fall on the third Wednesday of each month at 7:30 p.m. in the conference room/area across from the elementary school office.

July 15	January 20
August 19	February 17
September 16	March 17
October 21	April 21
November 18	May 19
December 16	June 16

M. Johnson moved, and Gunderson seconded the motion, to approve the consent agenda.

Voting aye: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson.
Motion carried: 7 ayes, 0 nays.

V. ACTION ITEMS

Report No. 10-005 Approve Board of Education Annual Planning Calendar

Dr. Abrell presented the Board of Education Annual Planning Calendar, July-June, 2009-10 for the board's approval.

Plote moved, and M. Johnson seconded the motion, to approve the Board of Education Annual Planning Calendar.

On a voice vote, the motion carried.

Report No. 10-006 Approve District Special Education Work Load Plan

For the beginning of the 2009-10 school year, each school district is required to adopt a special education work load plan. The plan is not a part of collective bargaining, and is not provided to LEASE or the ROE. It does not change current practice, just puts those practices in writing.

M. Johnson moved, and C. Johnson seconded the motion, to approve the district special education work load plan.

On a voice vote, the motion carried.

Report No. 10-007 Set Building and Grounds Inspection

Before school starts each August, the board members conduct a building and grounds inspection. Last year members voted to start the August regular meeting at 6:30 p.m. with the building and grounds inspection.

M. Johnson moved, and C. Johnson seconded the motion, to start the August 19 Board of Education meeting at 6:30 p.m. with the building and grounds inspection.

On a voice vote, the motion carried.

Report No. 10-008 Approval of 2009-10 Parent/Student Handbook

Board members had copies of the new 2009-10 Parent/Student Handbook to review. If approved, printing will be done in-house. The student signature page will be a separate sheet.

McCullough moved, and Plote seconded the motion, to approve the 2009-10 Parent/Student Handbook.

On a voice vote, the motion carried.

Report No. 10-009 Workers' Compensation (WCSIT) Insurance Renewal

Workers' Compensation Self-Insurance Trust (WCSIT) membership includes benefits of Employer's Liability Coverage, School Board Legal Liability Coverage, Treasurer's Bond, and Student Accident Coverage (value: \$4000+). It is sponsored by the Illinois Association of School Boards.

The renewal quote decreased from last year to this coming school year. Quote total for 2009-10 is \$29,821. Last year's was \$30,186. 24-hour coverage for students will be available for \$60, the same as last year.

As in previous years, the board needs to approve the intergovernmental Cooperative Pooling Agreement.

C. Johnson moved, and M. Johnson seconded the motion, to approve the renewal of Workers' Compensation Self-Insurance Trust (WCSIT), and the Intergovernmental Cooperative Pooling Agreement.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Plote, Crissip, and Wesson.
Motion carried: 7 ayes, 0 nays.

Report No. 10-010 Milk and Bread Bid Award

The district has received two milk bids, one from Prairie Farms, the other from Swiss Valley. They received only one bread bid, that from Interstate Brands.

Gunderson moved, and Plote seconded the motion, to accept the bid from Interstate Brands for bread products.

Voting aye: C. Johnson, M. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.
Motion carried: 7 ayes, 0 nays.

M. Johnson moved, and Crissip seconded the motion, to reject bids from Prairie Farms and Swiss Valley, and to solicit revised bids for milk and dairy products.

Voting aye: M. Johnson, McCullough, Plote, Crissip, Gunderson, C. Johnson, and Wesson.
Motion carried: 7 ayes, 0 nays.

Report No. 10-011 Student Fees

Dr. Abrell recommends approval of a \$5.00 technology fee for students to cover the cost of the automated mass calling system (One Call Now), as well

as some of the paper, toner, and printer costs.. He recommends no other increases.

Plote moved, and Gunderson seconded the motion, to approve a \$5.00 technology fee for students.

Voting aye: McCullough, Plote, Crissip, Gunderson, C. Johnson, M. Johnson, and Wesson.

Motion carried: 7 ayes, 0 nays.

Report No. 10-012 Selection of Auditor

Dr. Abrell has received a bid from Eric J. Fernandez and Company, CPAs. The cost of \$12,500 is an increase from what Munz and Talbot charged, but is in-line with what other districts in the area are being charged.

Gunderson moved, and M. Johnson seconded the motion, to approve the bid of \$12,500 from Eric J. Fernandez and Company, CPAs, for auditing services for the district.

Voting aye: Plote, Crissip, Gunderson, M. Johnson, McCullough, and Wesson.

Voting nay: C. Johnson

Motion carried: 6 ayes, 1 nay.

Report No. 10-013 Reduction in Force of Support Staff

The administration recommends a reduction in force for the custodial staff of the district from 3 to 2 full-time equivalent positions.

C. Johnson moved, and McCullough seconded the motion, to approve a reduction in force for the custodial staff of the district from 3 to 2 full-time equivalent positions.

Voting aye: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson.

Motion carried: 7 ayes, 0 nays.

VI. INFORMATION ITEMS

Report No. 10-014 Investment Report

The board reviewed the district's current investment balances and rates, comparing them to the two previous years.

Current:

NB & T Money Market – Leland	\$ 241,600.45	0.55% Floating
NB & T C.D. – Leland	\$1,387,414.15	2.40% Matures 8/14/09
FSB Anniversary C.D. – Somonauk	\$1,209,701.00	2.75% Matures 7/16/09
FSB C.D. – Princeton	\$ 709,701.00	1.66% Matures 10/15/09

Report No. 10-015 Insurance Benefits Renewal

The initial renewal quote is a 30% increase over the district's current rates. Dr. Abrell will contact the district's broker again and meet with the Health Insurance Committee prior to the August Board of Education meeting. He will share with the board the results, and the board will need to take action on this matter at that meeting. Dr. Abrell will also be speaking with other insurance companies, such as Humana.

Report No. 10-016 Special Route Transportation

Based on the results of special education staffings, the district believes it will have the following special routes next year:

Streator - Centennial Elementary (1 student)

Earlville Pre-School Program (1 student)

Seneca – Circuit Breaker (1 student)

Report No. 10-017 Building Administration Report

The board reviewed the Building Administration Report. Dr. Abrell informed the board that the district will be reimbursed \$5,047.79 for damages incurred after the local lightning strike. He also reviewed revisions on the district's overall registration process for returning and new students to the district.

Report No. 10-018 Enrollment Report

The district is down 12 students compared to a year ago.

VII. BOARD COMMENTS

- Board members were reminded to RSVP back to Dr. Abrell on attending the Opening of School Year Staff Banquet at Pitstick's.

VIII. EXECUTIVE SESSION

- For the purpose of discussing the appointment, employment, or compensation, discipline, performance, or dismissal of specific employees of the public body.

M. Johnson moved, and C. Johnson seconded the motion, to go into executive session at 8:18 p.m.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Plote, Crissip, and Wesson.

Motion carried: 7 ayes, 0 nays.

M. Johnson moved, and C. Johnson seconded the motion, to go back into regular session at 8:32 p.m.

Voting aye: C. Johnson, M. Johnson, McCullough, Plote, Crissip, Gunderson, and Wesson.

Motion carried: 7 ayes, 0 nays.

In attendance in open session: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson.

VIII. ACTION ITEMS

Report No. 10-019 Personnel Report

Summary:

Employ, Extra-curricular: John Earle, Middle School Soccer

Re-Employ, Support Staff: All support staff with exception below

Reduction in Force: Custodial Staff from 3 to 2 positions. Due to RIF, release of Donna Schultz.

Support Staff, Non-Renewal of Contract: Becky Theurer, Bookkeeper

C. Johnson moved, and McCullough seconded the motion, to hire John Earle as middle school soccer coach.

Voting aye: M. Johnson, McCullough, Plote, Crissip, Gunderson, C. Johnson, and Wesson.

Motion carried: 7 ayes, 0 nays.

Gunderson moved, and C. Johnson seconded the motion, to re-employ the support staff, with the two exceptions that follow.

Voting aye: McCullough, Plote, Crissip, Gunderson, C. Johnson, M. Johnson, and Wesson.
Motion carried: 7 ayes, 0 nays.

Gunderson moved, and Crissip seconded the motion, to release custodian Donna Schultz, due to reduction in force.

Voting aye: Plote, Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, and Wesson.
Motion carried: 7 ayes, 0 nays.

Crissip moved, and Plote seconded the motion, to not renew the contract of Becky Theurer, bookkeeper.

Voting aye: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, Plote, and Wesson.
Motion carried: 7 ayes, 0 nays.

X. FUTURE BOARD OF EDUCATION AGENDA

Members need to set a meeting date to open new bids for milk and dairy products.

Gunderson moved, and C. Johnson seconded the motion, to set a date of August 5, 7:00 p.m., to open milk and dairy bids.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Plote, Crissip, and Wesson.
Motion carried: 7 ayes, 0 nays.

XI. ADJOURNMENT

Gunderson moved, and McCullough seconded the motion, to adjourn the meeting at 8:40 p.m.

On a voice vote, the motion carried.

Respectfully submitted,

Janet Plote, Secretary

William Wesson, President