

**LELAND COMMUNITY UNIT SCHOOL DISTRICT NO. 1**  
**Regular Meeting Minutes – Board of Education**  
**Wednesday, November 18, 2009 – 7:30 p.m.**  
**Room 10, Elementary Building – 370 North Main Street Leland, IL 60531**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Wesson called the meeting to order at 7:30 p.m. Present for roll call and the Pledge were members Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, and Wesson. Absent was member Plote. Also present were administrators Abrell and Siemers, and recording secretary Flower.

**II. RECEPTION OF VISITORS, GUESTS, AND REPRESENTATIVES OF MEDIA.**

President Wesson welcomed Andrea Bloom of the Earlville Post.

**III. APPROVAL OF AGENDA**

M. Johnson moved, and Gunderson seconded the motion, to approve the agenda.

On a voice vote, the motion carried.

**IV. CONSENT AGENDA**

Review of Minutes

A. Regular Meeting, October 21, 2009

Financial Reports, Bills & Payroll

**Report No. 10-060 Second Reading of Policies 7:70, 2:20, 2:40, 2:70-E, 2:110, 3:40, 4:30, 4:40, 4:100, 4:110, 4:110-AP2, 4:140, 4:140-E1**

The board reviewed thirteen policies: 7:70 Students – Attendance and Truancy; 2:20 School Board – Powers and Duties of the School Board; 2:40 Board Member Qualifications; 2:70-E Exhibit – Checklist for Filling Board Vacancies by Appointment; 2:110 Qualifications, Term, and Duties of Board Officers; 3:40 General School Administration – Superintendent; 4:30 Operational Services – Revenue and Investments; 4:40 Incurring Debt; 4:100 Insurance Management; 4:110 Transportation; 4:110-AP2 Administrative Procedure – Post-Trip Inspection and Bus Driving Comments; 4:140 Waiver of Student Fees; 4:140-E1 Exhibit – Application for Fee Waiver.

**Report No. 10-061 First Reading of Policies 5:30, 5:90, 5:100, 5:120, 5:120-AP2, 5:250, 5:280, 5:330, 6:110, 6:300, 6:300-E1**

The board reviewed eleven policies: 5:30 General Personnel – Hiring Process and Criteria; 5:90 Abused and Neglected Child Reporting; 5:100 Staff Development Program; 5:120 Ethics; 5:120-AP2 Administrative Procedure – Employee Conduct Standards; 5:250 Professional Personnel – Leaves of Absence; 5:280 Educational Support Personnel – Duties and Qualifications; 5:330 Ed. Support Personnel - Sick Days, Vacation, Holidays, and Leaves; 6:110 Instruction – Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program; 6:300 Graduation Requirements; 6:300-E1 Exhibit – Application for a Diploma for Veterans of WW II, the Korean Conflict, or the Vietnam Conflict.

M. Johnson moved, and McCullough seconded the motion, to approve the consent agenda.

Voting aye: Crissip, Gunderson, C. Johnson, M. Johnson, McCullough, and Wesson.

Motion carried: 6 ayes, 0 nays.

**V. ACTION ITEMS**

**Report No. 10-062 Adopt Tentative Tax Levy**

The board reviewed the tentative tax levy. Dr. Abrell has tentative numbers from LaSalle but not DeKalb County. He anticipates growth of approximately \$600,000 in the district's EAV. The tentative levy extension to be adopted is in the estimated levy. "Levy" means what the district is asking, and "extension" is what the district actually receives.

Numbers may change for the December meeting. The Tax Levy needs to be formally adopted at this December board meeting. A Tax Levy Hearing needs to be held if we levy 105% or more, compared to our prior year's extension.

M. Johnson moved, and C. Johnson seconded the motion, to adopt the tentative tax levy.

Voting aye: Gunderson, C. Johnson, M. Johnson, McCullough, Crissip, and Wesson.

Motion carried: 6 ayes, 0 nays.

**Report No. 10-063 Approve FY 2010 School District Library Grant Program Application**

Members need to approve the School District Library Grant Application which allows the district to apply for grant funds for the district library. If funding is available, the district will receive up to 75 cents per student.

C. Johnson moved, and M. Johnson seconded the motion, to approve the School District Library Grant Program Application.

On a voice vote, the motion carried.

**Report No. 10-064 Approve Workers' Compensation Self-Insurance Trust (WCSIT) Multi-Year Renewal**

The district has the opportunity to lock in for the 2010-11 and 2011-12 school years at a savings of 10%. The cost of insuring the 3 classifications of workers (drivers, professional and clerical, and other) will be rising at least 10% each of the next two years. This will not lock in the total premium the district must pay, but will lock in no increase on the rate. The rate for drivers is \$10.41, for professional and clerical is \$.62, and all others is \$5.61. The total premium paid is based on the district's payroll.

Gunderson moved, and C. Johnson seconded the motion, to approve Workers' Compensation Self-Insurance Trust (WCSIT) Multi-Year Renewal.

Voting aye: C. Johnson, M. Johnson, McCullough, Crissip, Gunderson, and Wesson.

Motion carried: 6 ayes, 0 nays.

**Report No. 10-065 Approve Request from American Legion**

The Leland American Legion is asking permission to use the school gym on December 5, 2009 to show a DVD produced regarding the Sesquicentennial events held in Leland this past summer. They would be asking for donations or charge a small fee for admission. The school's student council could sell concessions. The Legion would not be charged for use of district facilities.

Gunderson moved, and McCullough seconded the motion, to approve the request from the American Legion to use the school gym on December 5, 2009.

On a voice vote, the motion carried.

**Referring back to Report No. 10-062      Adopt Tentative Tax Levy**

We need to set a Tax Levy Hearing prior to the December 16 board meeting.  
If not needed, we may cancel.

Gunderson moved, and C. Johnson seconded the motion, to schedule a Truth in Taxation Hearing for 7:15 p.m. on December 16, 2009.

On a voice vote, the motion carried.

**VI. INFORMATION ITEMS**

**Report No. 10-066    FY '09 Audit**

The auditors have been at the school the past two weeks. The written audit should be available for the December board meeting, or January at the latest.

**Report No. 10-067    Cafeteria Report**

The cafeteria report showed a balance of -\$1,109.82 for Oct., -\$1,387.27 YTD.

**Report No. 10-068    District Enrollments**

The district is down 20 students from a year ago.

**Report No. 10-069    District Administration Report**

The board reviewed the Building Administration Report.

**VII. BOARD COMMENTS**

- The IASB Convention in Chicago is this weekend. Members attending were given last minute instructions.
- The IVVC Board of Control Meeting is set for December 2<sup>nd</sup> at 7:00 p.m.

**VIII. EXECUTIVE SESSION**

The board did not need to go into executive session.

**IX. FUTURE BOARD OF EDUCATION AGENDA**

**X. ADJOURNMENT**

Gunderson moved, and Crissip seconded the motion, to adjourn the meeting at 8:00 p.m.

On a voice vote, the motion carried.

Respectfully submitted,

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Janet Plote, Secretary

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William Wesson, President